

Minutes of the Burrowbridge Parish Council meeting held on 10th May, 2016 in the Coronation Hall, Burrowbridge.

- 023 Welcome:**B.Tyler(chair),S.Kirk,D.Graham,S.Wilton,C.Loughlin,
D.Fothergill,M.Payton(Chair)
- 024 Apologies:**D.Tilley
- 025 Election of Chairman:** Nobody offered to take over, therefore,
B.Tyler offered to stay on for another 6 months.
- 026 Election of other officers:** ViceChair:S.Kirk.
Planning:B.Tyler,C.Loughlin,S.Kirk. SAIC:No Rep.
- 027 Public Question & Answer session:** There were none.
- 028 Minutes of the April meeting:** These were duly signed after the
'Action' points checked.
- 029 Matters arising from the Minutes:**
- a.D.Fothergill had informed that West Yeo Road works had been scheduled for the 3rd quarter of the financial year.
 - b.Road outside Thorngrove Farm. D.Fothergill had taken photographs and pursued the matter.
 - c.Mump car park: The National Trust had stated that they did not have a policy of Doggy Waste bins in their car parks. However, the Warden had agreed that he would be happy to have one placed at the entrance. The Clerk to investigate buying a bin and having it emptied by TDBC. **Action: Clerk**
 - d.There were no other matters arising.
- 030 Finance:**
- a.The insurance renewal from Came & Co. had been received in the sum of £273.75. B.Tyler proposed and S.Wilton seconded that this be paid.
 - b.The invoice for the rent for Coronation Hall for the free Qigong classes had been received in the sum of £100.00p. This, of course, was to come out of the Health & Wellbeing grant. C.Loughlin proposed and B.Tyler seconded that this be paid.
 - c.An invoice from Somerset Accountancy Services for the preparation of the payroll had been received. B.Tyler proposed and C.Loughlin seconded that the £45.00p be paid.
 - d.Further to last months meeting, Coronation Hall had presented their invoice for insurance renewal, end - of - year figures and a letter from their Treasurer. After a discussion, Councillors decided not to give any financial assistance this year.
 - e.The Audit: The 2015/16 figures had been approved by the Internal Auditor. The Accounting Statements and Annual Governance Statement had, therefore, to be approved and signed by the Chair and Responsible Financial Officer. D.Graham proposed and C. Loughlin seconded that this be done.
 - f.The CIL payment of £1454.25p had been received into the bank. Conditions of expenditure were discussed and an idea of getting signposts sandblasted or painted was mentioned.
 - g.The Clerk gave an update on the finances as follows:Community Account £978.70 Active Saver:£12,139.34
 - h.B.Tyler proposed and C. Loughlin seconded that £500.00p be transferred to the Community Account to cover any additional expenditure.

- i.S.Kirk stated that he would go ahead and buy a Parish Council laptop. C.Loughlin proposed and B.Tyler seconded that the Clerk pay him when the invoice was presented. **Action: S.Kirk/Clerk**
- 031 The Annual Parish Meeting:**
a.The Clerk mentioned that Berry Associates would like to bring the revised plans of the Gillards Transport yard to the meeting and he would be prepared to ‘do’ a leaflet drop to all houses in the village. All agreed this.
b.The Clerk also reminded Councillors that Audrey Mansfield, the Village Agent had been invited to give a short presentation.
c.S.Kirk stated that he would organise the drink.
d.Granny Gothard’s ice cream had agreed to give complementary ice cream to the meeting as the main speaker was giving a talk about ‘Modern Day Farming’.
e.B.Tyler asked everybody to be at the hall at 6pm.
- 032 Planning:**
a.As requested the Clerk had obtained a copy of the Stoke St. Gregory Housing needs survey from P.Stone.
b.There were no other matters arising.
- 033 Highways:**
a.A road closure notice had been received for Moorland Road from 31st May
b.An Environmental Maintenance Information Sheet from Somerset Highways had been received stating that grass cutting on C and unclassified roads would be between 13 June – 5th August. A discussion followed stating that some of the village roads were already dangerous. B.Tyler to ask the Foster Bros. to quote and if acceptable start asap. **Action: B.Tyler**
- 034 Footpaths:** There was nothing to report.
- 035 .Flood Resilience:** There was nothing to report.
- 036 Neighbourhood Watch/Police matters:** There was nothing to report.
- 037 SALC:**
a.Information had been received about the updated version of the Governance & Accountability Guide
- 038 Community Council:** There was nothing.
- 039 Councillor Vacancy:** There were two applicants and the Clerk stated that co-option had to be at the 14th June meeting.
- 040 National Trust/Burrow Mump car park:** S.Wilton offered to clean **Action:SW**
- 041 Correspondence:**There was nothing
- 042 Items of Information of Council only:** A new Parish Council logo was discussed.
- 043 Matters to be reported:** Chairman/Vice Chair/Planning Committee etc.
- 044 Date & time of next meeting:** APM 24th May, 7pm & 14th June 7.30pm.
- 045 Close of meeting:** 9.05pm.

Signed

date

Chair