

**Minutes of the Burrowbridge Parish Council meeting held on 8<sup>th</sup>  
September, 2015 in the Coronation Hall, Burrowbridge.**

- 091 Welcome:** B.Tyler(chair), C.Loughlin, D.Graham, D.Tilley, D.Fothergill, R.Quinton, S.Kirk, M.Payton(Clerk)
- 092 Apologies:** D.Cossey
- 093 Public Question & Answer session:** There were none.
- 094 Minutes of the July meeting:** These were signed after the 'Action' Points checked.
- 095 Matters arising from the Minutes:**
- a. Solar Farm Aller: B.Tyler gave a report on the Planning Committee meeting and it had been circulated that the application had been refused.
  - b. The Clerk had received more complaints about Himalayan Balsam. However, it had been established that nobody is legally obliged to remove or control these plants.
  - c. There were no other matters arising.
- 096 Planning:**
- a. 51/15/0006/LB Rebuilding of part of wall and various repairs to wall and cart barn following flood and storm damage at Saltmoor House, Moorland Road. The Clerk had been asked to send in the following 'Supports' comments: 'All that is being done is repairing storm damage. There is no new structure.'
  - b. 51/15/0005/LP Certificate of proposed lawful use for Carrs Farm, Riverside. The Clerk stated that neighbouring residents were concerned about the receipt of the above and had found out that the house had been bought by the Cambian Group as a residential home for vulnerable children. People had been very sympathetic to the application which had been passed for Holiday lets but could not quite see the connection between that and a residential home without further planning approval. Apparently none was required.
  - c. 51/15/0007/CQ Prior approval for proposed change of use from agricultural building to dwelling house and associated building operations at Ludwells Farm, Stathe. After a discussion all councillors agreed to 'Support' the application as it was good use of redundant buildings.
  - d. 51/15/0008 Variation of condition 1 to remove the word dredged and extend the time to 30/11/2016 and condition 2 (approved plans) of application no. 51/14/0005 at land to the south of Stathe Road and east of Stanmoor Road. After a discussion it was decided to 'object' to this as it had been established that the EA were to bring peat from the Beer Wall area for storage. The reason for objection as follows: that there must be a more cost effective way of storing the peat with less environmental impact ie less mileage.
  - e. Myrtle Tree Farm, West Yeo Road: B.Tyler had been in conversation with S.Wilton who proposes to change some of his buildings to holiday lets. For Information only.
  - f. D.Cossey had been in conversation with the new Planning Enforcement Officer about the field next to Lilac cottage. There was no outcome to date.
  - g. There were no other planning issues.

**097 Finance:**

a. An invoice for £180.00p for 3 sessions of Circus Skills had been received. C.Loughlin proposed and S. Kirk seconded that this be paid

b. The Receipts and Payments cash book which was started in 1985 had finally been used. The Clerk had sought permission during the summer to purchase another and presented an invoice from Shaw & Sons for £70.80. C.Loughlin proposed and S. Kirk seconded that this be paid. All were in agreement.

c. The Clerk had also sought permission to purchase a Gift Voucher from Amazon to give to Jim Winkworth and Sally Taylor and family on their departure from the King Alfred for £75.00p. C.Loughlin proposed and S.Kirk seconded that this be reimbursed.

d. The Clerk presented her six-monthly salary invoice for £916.90. C.Loughlin proposed and S. Kirk seconded that this be sent to the Accountant for PAYE/NI approval.

e. S.Kirk explained that he had bought flood equipment for the Flood Group which was to be reimbursed by CRISP. It had been arranged that the receipts would go to the organisation and they in turn would pay the Parish Council. The Clerk given permission to pay S.Kirk as and when the money arrived in the account.

f. The Clerk explained that the VAT repayment of £211.71p had been received.

g. The Audit for 2014/15 had been approved and the relevant documents were displayed on the noticeboards.

h. The Barclays Bank new mandate had been returned yet again asking for clarification from the Chairman. B.Tyler to present himself at the bank.

**Action  
B.Tyler**

i. Update on finances: Community Account £287.48 Active Saver £7714.42.

j. Transfer of funds: All agreed that £300.00p be transferred to the Community Account.

k. D.Graham had circulated the Financial Regulations for approval. C.Loughlin queried the Health & Safety aspect and stated that he would look into it.

**Action:  
C.Loughlin**

l. D.Graham queried the hosting fee of £3.50p for the website which he is paying at the moment and also the updating of the website. He stated that he would apply for the grant which was available for setting-up.

**Action:  
D.Graham**

m. D.Fothergill mentioned that he had another Health & Wellbeing fund and helped with a few suggestions. The Clerk to look into it and report.

**Action:  
Clerk**

**098 Highways:**

a. Mr. & Mrs. Knight had asked if a drain could be installed in their gateway as it always flooded after heavy downpours at Saltmoor Farm, West Yeo Road. The Chairman stated that funding had now become available to do the repair works on this road and at this stage he doubted that anything else could be included. The Chair to visit Saltmoor Farm and explain.

**Action:  
B.Tyler**

b. All agreed that the grass cutting needed doing and the Chair to give the go ahead to the Foster bros.

**Action:  
B.Tyler**

- c. An anonymous letter from a resident had been left in a plastic bag outside Coronation Hall stating that the roads and hedges were a disgrace. The Clerk to reply in the magazine. **Action: Clerk**
- d. The Clerk had heard that Exmoor National Park had applied for Lottery funding to renovate their old metal signposts. She asked if the Somerset Levels could do the same as Highways were not responsible. D. Fothergill commented that he was still looking into the idea of sponsorship for them as had been suggested by a resident.
- 099 Flood Resilience:**
- a. D. Graham stated that the flood plan was ‘coming along’ and that there would be a final draft in October.
- b. The Clerk reminded Councillors of the Flood Resilience pack distribution at Coronation Hall on the 19<sup>th</sup> September.
- c. The Chairman stated that he had heard unofficially that the proposed bund round Moorland had been scrapped.
- d. D. Fothergill mentioned that 5 districts had adopted the suggestion that a fund to go towards the SRA be added to the Council Tax on every household in Somerset. Of course, this still had to go before Parliament.
- 100 The Defibrillator:** The Community Foundation had offered Burrowbridge another Defibrillator. Enquiries had been made of the Stanmoor Garage as to whether it could be placed outside there. That had been declined on safety grounds. The Clerk to say ‘yes’ and make enquires as to the prices available. D. Tilley offered to have it on the outside of her barn at Walkers Farm at the top of Stathe Hill. **Action: Clerk.**
- 101 Neighbourhood Watch/Police Matters:** There was nothing to report.
- 102 SALC:** Notification of the SALC AGM had been received.
- 103 Community Council for Somerset:** Information about the further funding at been received and circulated.
- 104 Footpaths:** There was nothing to report.
- 105 National Trust/Burrow Mump car park:** S. Kirk offered to clean. D. Graham had heard from the NT and stated that they would be laying hedges around the car park in November and in January would be planting trees. He suggested that the Bridgekidz may like to help.
- 106 Parish Council website:** S. Kirk offered to ‘do’ the updates.
- 107 Correspondence:** There was none.
- 108 Items of Information of Council only:** Banner on bridge.
- 109 Matters to be reported:** Grass cutting/progress on flood plan etc.
- 110 Date & time of next meeting:** 13<sup>th</sup> October, 2015 at 7.30pm.
- 111 Close of meeting:** 9.10pm.

**Signed:**

**date:**

**Chair.**