

Minutes of the Burrowbridge Parish Council meeting held on 12th April, 2016 in the Coronation Hall, Burrowbridge.

001 Welcome:B.Tyler(chair),C.Loughlin,S.Wilton,D.Tilley,D.Graham, S.Kirk,D.Fothergill,M.Payton (Clerk)

002 Apologies:There were none.

003 Public Question & Answer session: There were no public in attendance.

004 Minutes of the March meeting were duly signed after the ‘Action’ points checked.

005 Matters arising from the Minutes:

a.Data Protection: The Clerk mentioned that she had emailed all her contacts in the village as mentioned at the last meeting to ‘do’ a data cleansing. However, correspondence had been received from Stoke St. Gregory Clerk stating that they had registered and SALC confirmed that it was advisable. However, Councillors all agreed that they had read the information given to them and did not think it necessary.

b.Road outside Thorngrove Farm, Middlezoy. Just after the last meeting, an email had been received stating that Highways had attended and that FWAG were in talks with the farmer to advise him. However, D.Fothergill offered to pursue.

c.A Parish Council laptop: S.Kirk had been investigating prices and stated that a suitable one could be obtained for around £710.00p.

D.Graham proposed and D.Tilley seconded that he go ahead.

d.There were no other matters arising.

006 Finance:

a.The Community Council membership renewal had been received in the sum of £40.00p. After a discussion **all agreed** that it was not necessary to subscribe.

b.K.Tucker had installed the new defibrillator as asked at Walkers Farm, Stathe. His invoice of £314.31 had been received. B.Tyler proposed and C.Loughlin seconded that this be paid.

c.An invoice for £300.00p for 10 Qigong classes held at Coronation Hall from L.Dickens, the tutor, had been received. This amount was to be taken from the Health & Wellbeing Grant from SCC. B.Tyler proposed and C. Loughlin seconded that this be paid.

d.The End-of- year figures were presented which showed that £6,653.10p. was carried forward.

It was proposed by SK and seconded by DG that the book be signed by the Chairman and Financial Officer and forwarded to the Internal Auditor, T.McKenzie

e.Notification had been received that a CIL Meaningful Proportion Payment was to be paid in to the Community Account of £1454.25p.

f.A verbal request came from the Coronation Hall Trustees via the Clerk asking if the Parish Council were able to contribute to the Hall insurance. All agreed that no decision would be made without knowledge of the renewal fee and seeing their end-of-year figures.

g.Transfer of funds: The Community Account balance £6,138.76 and the Active Saver balance £6,139.34. All noted that the Precept for 2016/17 had been paid into the CA. Therefore, B.Tyler proposed and

- C.Loughlin seconded that £5,000.00p be transferred to the Active Saver.
- h.All agreed that new signatories for Barclays bank should be put on hold until a new Clerk was in post.
- i.There were no other financial issues.
- 007 Planning:** There was nothing
- 008 Highways:**
- a.Notification had been received that Hoopers Lane/Lakewall were to close for 6 days from 12th May but just as the Agenda was published a cancellation notification was received. D.Fothergill managed to establish that the closure was now possibly from 8 – 15th August.
- b.B.Tyler mentioned W.Yeo road again and D.Fothergill to clarify D.Peake’s comments in the email.
- c.There were no other Highways issues.
- 009 Footpaths:** The Clerk mentioned that she had been asked to obtain ‘Clean up after your dog’ stickers for various footpaths in the village. This generated a conversation about the Mump car park and dog mess left in plastic bags because there was no bin. The Clerk asked to contact the National Trust. **Action: Clerk**
- 010 Flood Resilience:**C.Loughlin reported that there was a meeting in June to discuss email addresses and the Flood Plan would be tested later in the year.
- 011 Neighbourhood Watch/Police Matters:**There was nothing.
- 012 SALC:**There was nothing to report.
- 013 Community Council:** There was nothing to report.
- 014 Parish Clerk/Councillor Vacancy:** A discussion arose about when to interview for the Clerk vacancy. The Clerk to clarify Councillors decision to put it on the Agenda with SALC. **Action: Clerk**
- As V.Orton’s resignation had been received in writing, the Clerk to advertise the vacancy.
- 015 Annual Parish Meeting, 24th May, 2016.** D.Tilley advised that most of the letters/emails inviting people had been sent. It was agreed that Councillors arrive at the hall at 6pm.
- 016 Queen’s 90th Birthday celebration:** A discussion followed about insurance. W.Tilley to be asked if he had arranged it otherwise to contact the Clerk. C.Loughlin suggested that a Risk Assessment should be done.
- 017 Burrow Mump car park:** D.Graham offered.
- 018 Correspondence:** There was none.
- 019 Items for Information of Council only:**There was none
- 020 Matters to be reported:** Qigong continuing/APM etc.
- 021 Date & time of next meeting: 10th May, 2016.**
- 022 Close of Meeting: 9.08pm.**

Signed.....Date.....
 Chair