

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING HELD ON  
TUESDAY 12<sup>th</sup> September 2017 AT 7.30PM IN THE CORONATION HALL BURROWBRIDGE**

**DECLARATION OF INTEREST - NONE**

**085. Welcome:** B.Tyler, S.Kirk, I Foster, S.Wilton, J.Baldwin, M.Swan, D.Fothergill, P.Stone, D.House

**086. Apologies:** D.Graham

**087. Minutes of the July meeting:** These were signed once the action points were checked.

**088. Public Question & Answer session:** Caroline de Francesca, who has recently taken up the role of Secretary to the Burrowbridge Coronation Hall, attended the meeting to brief the PC on the forthcoming event of The Levels Fun Palace which will be held on 7<sup>th</sup> & 8<sup>th</sup> October. The PC confirmed during this session that £120 will be donated towards the event.

**089. Matters arising from the previous Minutes**

**a. Update on The Coach House:**

- **Ground Tidy Up:** The weeds have been sprayed. The PC agreed to meet up at The Coach House on the morning of Saturday 30<sup>th</sup> September to gather bricks and for further garden work. BT informed the PC that we have been donated bricks, DH informed the PC that she can provide guttering. I Foster confirmed that he can provide transport to remove any rubbish. Dave Dunnerson has kindly offered to supply the wood to rebuild the doors.
- **Insurance Update:** DH has spoken to Came & Company about Insuring the building. C & C confirmed that there is automatic Public Liability Insurance cover which is adequate coverage at this early stage of restoration.
- **Publicity:** A letter asking for financial support, materials and help will be placed in The Bridge Magazine, Notice Boards and the PC Website. Businesses will be contacted directly asking for financial support. **Action: DH**

**b. Update on Finger Posts:** The repaired Finger Arms and Collars have been delivered to the Men's Shed for painting. **Action: SW/BT/SK**

**c. Update on Hedges –** The PC asked the Clerk to write to Residents whose Hedges require urgent cutting due to overhanging on roads. The Clerk has not received any further communication from Highways about Hedge cutting. **Action: DH**

**d. Budgeting for the Parish Council's Financial Expenditure -** The Clerk briefed the PC on how budgeting has highlighted where savings can be made this year e.g. Grass Cutting and Garden maintenance. These savings could be used to help the restoration of The Coach House. The Clerk asked the PC to consider a small increase of the PRECEPT. Reasons for the increase will be explained to the Burrowbridge Parish. On-going work will continue by D. Graham and the Clerk.

**Action DG/DH**

**090. Finance**

**a. Update on Finances:** DH informed the meeting that there is £10,734.41 in the Savings Account and £937.79 in the Current Account. £2000.00 is to be transferred into the current account to cover cheques issued. Proposed SK, seconded SW. **Action: DH**

**b. Parish Clerk's Expenses:** The Clerk presented expenses incurred for the months on July and August £56.30.

**c. Leaving Present:** The Chairman and the Clerk informed the PC that Dianne Tilley was delighted with her leaving present of a bouquet of flowers and a bird table.

**d. Parish Clerks Salary:** The Clerk submitted the authorisation for her salary from 3rd April to 25<sup>th</sup> September 2017 which was accordingly approved.

**e. Solicitors Invoice:** This still has not been submitted by Adrian Stables. The clerk will re-contact Adrian.

**Action: DH**

**f. Levels Fun Palace Event:** The Secretary of the Village Hall asked the PC for a £200 donation to help towards this Event. The £200 included £60-£80 for insurance. The PC advised the secretary that the Hall's current insurance should already cover events. The secretary will confirm this. It was agreed to donate £120.00. Proposed S.Kirk, seconded J. Baldwin. **Action: DH**

**c. Any other financial issues.** There was none.

**091. Planning. Planning Application 51/17/0008 Change of use of land from agricultural to domestic curtilage with formation of vehicular access at Stathe Court Barton, Bullplace Bridge Road, Stathe, Burrowbridge.** The PC felt that as the new access would be opposite a driveway at Walkers Farm, Highways would need to look at this planning application. **Action: DH**

**092. Highways:** Concerns have been raised again about the loose bricks on the corner at Riverside. A resident has recently experienced a tyre puncture due to the poor maintenance of the road. It was suggested for Mr Rowlands of the EA if he could attend the next Parish Meeting as this problem has been ongoing for a couple of years. Also, BT raised the point that Wintworth Way still has not been transferred over to the PC. **Action: DH**

**093. Footpaths:** Nothing to Report

**094. Parish Land:** The Parish Council have arranged for the Parish Land and the grounds around The Coach House to be tidied up on 30<sup>TH</sup> September 2017. **Action: SK/DH**

**095. Flood Resilience:** Nothing to Report

**096. Neighbourhood Watch/Police Matters:** Nothing to report.

**097. Representative from Local Community Police.** A representative could not attend.

**098. SALC:** Nothing to report.

**099. National Trust/Burrow Mump Car Park.** Nothing to report

**100. Annual Parish Meeting:** The date of the next meeting will be determined by the availability of guests. **Action: All**

**101. Correspondence:**

**a. Storage of Vehicles and Non-Compliance on land adjacent to Lilac Cottage.** The Planning Enforcement Officer is trying to make contact with the landowner. **Action: DH**

**b. Village Agent:** The Village Agent, Audrey Mansfield will no longer be action as a Village Agent within the Villages.

**102. Items of information Council Only:**

**a. Storage of Cider Press:** The PC has been donated a working Cider Press with the promise that it will be displayed in the fully restored Coach House. Ian Foster kindly offered to store the Cider Press. **Action: BT/IF**

**b. Community Donation Letter for the restoration of the Coach House:** It was agreed to place the letter in The Bridge Magazine on the approval of the Editor. **Action: DH**

**c. Planning Permission on the Restoration of the Coach House.** The Clerk has contacted the Planning Department to confirm that Planning permission is not required. The Planning Department have not advised the Clerk. **Action: DH**

**d.** The PC received a thank you letter from Dianne Tilley for her leaving gift.

**103. Matters to be reported.**

**a. Conservation Orders:** The clerk is to check if there are any trees in the Parish have a conversation order. **Action: DH**

**b. Removal of Hedges/Ditches:** The PC have received some concerns over hedges being removed and ditches filled in on land in Stanmore Road near the Pumping Station. The Clerk is to check if permission has been given from the relevant Departments. **Action: DH**

**104. Date & Time of next meeting - Parish Meeting Tuesday 3<sup>rd</sup> October 2017 at 7.30pm**

**105. Close of meeting: 2050**

Signed: .....  
Steve Kirk Chair

Date: 3<sup>rd</sup> October 2017.