

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING HELD ON  
TUESDAY 5th December 2017 AT 7.30PM IN THE CORONATION HALL BURROWBRIDGE**

**DECLARATION OF INTEREST - NONE**

**146. Welcome:** S.Kirk, S.Wilton, B.Tyler, I Foster, M.Swan, D.Graham, D.Fothergill, P.Stone, D.House

**147. Apologies:** Jo Baldwin

**148. Minutes of the November Meeting:** These were signed once the action points were checked.

**149. Public Question & Answer session:** There were none.

**150. Matters arising from the previous Minutes**

- a. **Update on The Coach House:** After a lively discussion about the planning and budgeting for the renovation for the Coach House. It was agreed, that costings for the building for strengthening walls and installing the roof will be submitted to the Clerk. An artist's impression will be produced. This will enable the Clerk to include this information when completing application forms to apply for grants. The Parish Councillors are fully aware that the accountancy of this project will be clear and transparent. The Councillors will declare any declaration of interest when working on this project. Invoices will be raised for any materials purchased. An update of the finances will be briefed by the Clerk on monthly and the accounts will be submitted for the annual audit. The Councillors are pleased that they will be purchasing the original tiles from Mrs Hilling.
- b. **Ground Tidy Up:** It was agreed to meet on Saturday 13<sup>th</sup> January 2018 with the aim to clear the Ivy behind the Coach House. **Action: All**
- c. **Corner at Riverside:** The Parish Council and County Roads – Sedgemoor, are still waiting for the EA to commit to a meeting. The Clerk has contacted John Rowlands, again, for a date. Still waiting. **Action: DH**
- d. **Footpath Officer:** This position has been advertised. **Action: DH**
- e. **PRECEPT:** It was agreed to request the PRECEPT to be increased from £5500.00 to £6000.00. The Clerk confirmed that the paperwork has been completed and forwarded to the relevant TDBC Department. **Action: DH**
- f. **HALL WIFI:** Work in Progress

**151. Finance**

- a. **Update on Finances:** DH informed the meeting that there is £8,649.41 in the Savings Account and once all cheques have been cleared, £420.77 in the Current Account.
- b. **The Clerk's Expenses:** These were approved. Proposed by DG, seconded by SK.
- c. **PRECEPT:** The Clerk as the RFO, presented the expenditure for the previous 2 years where the PRECEPT was approved for £5500.00. It was agreed, after much discussion, to request an increase to £6000.00. **Action: DH**
- d. **The Coach House:** The clerk confirmed that there is £2575 in The Coach House Account. Due to Barclays Bank delay in correcting the name of the account, Barclays has credited £25.00.
- d. **Donation from the Citizen Advice Bureau.** It was agreed to donate £50.00. **Action: DH**

**152. Planning.**

- a. 51/17/0010 – Erection of two storey extension to rear, relocation and extension to outbuilding to create workshop and garage and improvement to access arrangements at The Firs, Stanmoor Road, Burrowbridge. The Councillors saw no reason to object. **Action: DH**
- b. 51/17/0012- Installation of underground sewage treatment plant for the discharge of domestic liquid effluent and water at Hope Moor Farm, Stathe. The Councillors saw no reason to object: **Action: DH**

**153. Highways:** The Clerk informed the Councillors about the road closure at Riverside, 02/01/18 for 4 months  
Details are on the PC website and Notice Boards.

**154. Footpaths:** Paul Hockey has decided to stand down as Footpath's Officer. The PC would to thank him for the hard work he has done over the past few years. The Clerk will post the vacancy on the PC's website and Notice Boards. **Action: DH**

**155. Parish Land:** Nothing to report

**156. Flood Resilience:** The Clerk was informed who is in the Flood Resilience Team – D.Graham, C.Loughlin, S.Kirk.

**157. Neighbourhood Watch/Police Matters:**

**158. Representative from Local Community Police.** A representative could not attend.

**159. SALC:** Nothing to report.

**160. National Trust/Burrow Mump Car Park.** Nothing to report

**161. Annual Parish Meeting:** Nothing to report

**162. Correspondence:** The Clerk has received concerns over the public tripping over the legs of the Bench outside The King Alfred. It was agreed for DG to place fluorescent tape around the legs **Action: DG**

**163. Matters to be reported.** Nothing to Report

**164. Date & Time of next meeting - Parish Meeting Tuesday 2<sup>nd</sup> January 2018 at 7.30pm**

**165. Close of meeting: 9PM**

Signed: .....

Steve Wilton

Chair

Date: 2<sup>nd</sup> January 2018.