

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING HELD ON
TUESDAY 4th September 2018 AT 7.30PM IN THE CORONATION HALL BURROWBRIDGE**

DECLARATION OF INTEREST – None

311. Welcome: B.Tyler, M.Swan, D.Graham, I. Foster, D.House, D Fothergill, P.Stone.

312. Apologies: S.Kirk, S. Wilton

313. Minutes of July's Meeting: These were signed once the action points were checked.

314. Public Question & Answer session: Anita Hunt, Lincoln Hall, Gary Hunt, Lee Hunt attended the meeting to discuss the application for a Lawful Development Certificate at Oak Lodge, Stathe Road. Details of the discussion will be covered under Point 317b. Mike Jay attended the meeting to discuss planning application 51/19/0012 Erection of 33No. Residential units on land at Gillards Transport, Riverside. Details of the discussion will be covered in Point 317c.

315. Matters arising from the previous Minutes: a. To save repetition, any matters relating to the Coach House will be covered in the main body of the Minutes.

b. **Yellow Lines:** Awaiting update from S.Kirk

316. Finance

a. **Update on Finances:** DH informed the meeting that there is £11,818.42 in the Active Saver Account, £310.72 in the Community Account and £2862.17 in The Coach House Account. £500.00 will be transferred to meet cheques issued. This was proposed by SK and Seconded by DG by email dated 6th September 2018.

Action: DH

b. **Update of Budgets:** The Clerk briefed the Councillors on the expenditure for 2017/18, Expenditure to date and forecast of expenditure for 2018/19.

c. **Parish Clerk's Salary.** Authorisation was presented to the Councillors for the Clerks Salary 1st April to 30th September 2018. DG proposed, MS seconded.

d. **Parish Clerk's Expenses:** Authorisation was presented for the Clerk's Expenses from 5th June to 3rd September 2018 £27.44. DG proposed and MS seconded.

e. **M.SWANN Gardening Services:** A cheque was issued for £162.00 for gardening and tidying up on BPC land. Proposed by DG, seconded by BT.

f. **Verge Cutting Quote:** Ian Foster informed the Councillors that it would cost £650 to cut the verges. DG proposed and BT seconded.

Action: IF

b. **Any Other Financial Issues:** the clerk informed the Councillors that the Burial Grant and Footpath Grant has been credited into the Active Saver Account. The Clerk raised a cheque for £315.00 to pay the Church the Burial Grant.

Action: DH

317 a. Planning. 51/18/0007 Conversion of former school to form 4 no. dwellings at Former Burrowbridge School, School Lane, Burrowbridge. The Councillors were informed that the revised planning application is on TDBC planning website. BPC have not been sent the revised plans. The Clerk will contact the Planning Department.

Action: DH

b. **Planning Case Ref: 51/18/0010 Application for a Lawful Development Certificate for the existing use as a dwelling of an agricultural building at Oak Lodge, Stathe Road, Burrowbridge.** It was felt at the Public Question and Answer session that there hasn't been any correspondence about the Residents in the Field behind Lilac Barn, Stathe Road. The Clerk explained that there has been regular communication between the Clerk and the Planning Enforcement Officer. The Clerk has been informed of the above planning Case Ref which at the time of the meeting had not been received. It was explained that a Lawful Development Certificate is not an application for Planning permission and does not have to be published on the TDBC website. The concerns which were raised to BPC are: Noise, Music, Cannabis being grown, a post box has been erected, effluent being emptied into ditches, water and electricity are not connected. The Clerk assured the residents that they will be informed on any developments.

Action: DH

c. **Planning Case Ref: 51/18/0012 Erection of 33No. residential units and 3NO. commercial units, on land at Gillards Transport, Riverside.** Mike Jay attended the meeting to request an extension of the Planning Application.

Action: DH

The concerns raised are: The increase of the volume of traffic on riverside approximately 60 cars. Cars parked opposite the King Alfred Pub which cause a further obstruction. At peak times there could be 40/50 cars per hour using Riverside. The increase impact of increased traffic at the traffic lights. Using School Lane by pedestrians is unsafe as there are no pavements. Original Planning Application was for 23 dwellings. Proposed 3 story house, there are no 3 story houses in the area, therefore not in keeping with the area. The Councillors confirmed that an extension will be requested. The clerk is to invite

318. **Highways:** Nothing to Report

319. **Footpaths:** Nothing to Report

320. **Parish Land:**

321. **The Coach House: a.** The Coach House Committee meetings has started to move forward in preparing a portfolio which will form the business case in asking for grants. A measured building survey has been completed. It looks like that when a grant is applied for, part of the conditions will be that the BPC will have to meet the amount offered. David Graham will write an article for the Bridge Magazine which keep Burrowbridge Parish up to date with the progression of the restoration. BT informed the meeting that the people who have donated to the project are becoming frustrated at the slow progress of the restoration. DG will write to the residents who have donated to explain the work which is going on in the background.

Action: DH

322. **Flood Resilience:** The meeting is still to be arranged.

Action: DG

323. **Neighbourhood Watch/Police Matters:** Nothing to report.

324. **Representative from Local Community Police.** A representative could not attend.

325. **SALC:** Nothing to Report

326. **National Trust/Burrow Mump Car Park.** Nothing to report

327. **Annual Parish Meeting:** Nothing to Report

328. **Correspondence:** Bob Tyler submitted his resignation.

Action: DH

329. **Items of information Council Only.** Interviews for the Co-Option of 2 Councillors will be held on 2nd October 2018.

Action: DH

330. **Matters to be reported.** Nothing to Report

331. **Date & Time of next meeting – 7.30pm Tuesday 6th November 2018.**

Close of meeting: 8.45 PM Signed: Date: 2nd October 2018
Acting Chair in the absence of S.Kirk