

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING HELD ON
TUESDAY 4th December 2018 AT 7.30PM IN THE CORONATION HALL BURROWBRIDGE**

DECLARATION OF INTEREST – None

376. Welcome: S.Kirk, S.Wilton, M.Swan, D.Graham, I.Foster, M. Jay, L. Hall , D.Fothergill, P.Stone, D.House

377. Apologies: NA

378. Minutes of November's Meeting: These were signed once the action points were checked.

379. Public Question & Answer session:

a. Linda Borton, Village Agent, who has recently taken up this post. Attended the meeting to brief the Councillors on her role and responsibilities. The Councillors invited Linda to present a short talk at the APM on her role. Which, Linda happily agreed to. **Action: DH**

380. Matters arising from the previous Minutes:

a. **Yellow Lines:** Work in progress. Waiting for photo evidence. **Action: SK**

381. Finance

- a. **Update on Finances:** DH informed the meeting that there is £9318.42 in the Active Saver Account, £429.44 in the Community Account and £2462.17 in The Coach House Account. **Action: DH**
 - b. **PRECEPT:** The Clerk briefed the Councillors on the current year's expenditure and a discussion followed on the 2019/20 expenditure. All agreed to request the same figure as last year of £6,000.00 **Action: DH**
 - c. **Hedges/Verges Invoice:** Foster Bros contractors presented their invoice for £650.00. This was proposed by SK, and seconded by DG. **Action: DH**
 - d. **VAT:** The Clerk informed the Councillors that a VAT credit was received for £117.33.
 - e. **Donation:** A donation of £50 was agreed for the Citizen Advice Bureau. **Action: DH**
- c. Any Other Financial Issues:**
- a. It was briefly discussed that the Councillors are in a position to monitor invest in some improvements in the Parish. It was agreed to restore the remaining finger posts. The Clerk will contact the person who restored the finger posts in Stoke St Gregory. **Action: DH**
 - d. The Landlady of the King Alfred Pub had previously requested for a Doggy Poop Bin to be installed beside the Footpath on the River Parrett but unfortunately, there was not the finances available to honour this request. The Councillors, in principle, have agreed to this The Clerk has been asked to obtain costs. **Action: DH**

382. Planning. Oak Lodge: The Clerk has been asked to contact the Enforcement Officer on an update on the Caravans, etc. **Action: DH**

383. Highways: a. Maps: Highways have forwarded a Map, but the Clerk has not received anything from the EA. The Clerk, was advised by LH to contact the driver who has the contract for cutting the Hedges. **Action: DH**

b. Finger Posts: The Councillors agreed to have the remaining Finger Posts restored in situ. The Clerk was asked to contact Brian Keal who restored the Finger Posts in Stoke St Gregory. Proposed by SW, Seconded by DG **Action: DH**

c. Work on School Lane: The Clerk was asked to contact The Road Closure Team for further information about the access to to the car park beside the Burrowbridge Cottages. **Action: DH**

384. Footpaths: a. The Clerk has been asked to provide a quote to provide a Doggy Poop Bin with Dispenser to be erected on the Parrett Trail. Proposed by SW, seconded by DG . **Action: DH**

385. Parish Land: Nothing to report

386. The Coach House: a. David Graham informed the meeting that he has contacted people in the village to ask if they would like to be part of the Coach House Committee. Currently, on the Committee, there is David Graham, Jenny Graham, Mike Swann and Vanessa Orton. To date, no-one has asked to join the Committee. For further information about joining the Committee please contact David Graham. Obtaining Funding is proving very difficult, discussions are taking place whether to hold a Public Meeting about the future of The Coach House.

Action: DG

387. Flood Resilience: DG confirmed with the Councillors that the Equipment supplied is safely stored.

Action: DG

388. Neighbourhood Watch/Police Matters: a. The Clerk has been asked to contact the Police to inform them of the obstructive parking on the Road at Riverside.

Action: DH

389. Representative from Local Community Police. Nothing to Report

390. SALC: Nothing to Report

391. National Trust/Burrow Mump Car Park. Nothing to report

392. Annual Parish Meeting: The date for the 2019 Annual Parish Meeting will be Tuesday 14th May 2019. This has been booked into the Coronation Hall Diary. Linda Borton, the Village Agent will deliver a talk about the role of a Village Agent. David Fothergill has recommended a couple of key members of the Public Service and will advise the Council of their availability.

Action: ALL

393. Correspondence: Nothing to Report

394. Items of information Council Only. a. Meeting Highways/EA 30th Jan 2018. The Clerk raised that there are some action points need to be addressed. The Chairman asked the Councillors to read through the minutes and this will be discussed more fully at the next meeting.

Action: ALL

b. **Remembrance Silhouette:** The Clerk was asked to source the cost of purchasing a silhouette for the Parish.

Action: DH

c. **Notice Board at the King Alfred:** The old Notice Board has been replaced by a Notice Board which had previously stored.

Action: DG/MS

395. Matters to be reported.

396. Date & Time of next meeting – 7.30pm Tuesday 8th January 2019

Close of meeting: 8.50 PM

Signed: Date: Tuesday 8th January 2018

Steve Kirk, Chairman