

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING HELD ON
TUESDAY 3rd September 2019 AT 7.30PM IN THE CORONATION HALL BURROWBRIDGE**

DECLARATION OF INTEREST –

536. Welcome: S.Kirk, S.Wilton, D.Graham, M.Swan, M. Jay, I.Foster, S.Buller, D.House

Members of the Public who attended: None

537. Apologies: L. Hall, P.Stone

538. Minutes of July's Meeting: These were signed once the action points were checked.

539. Public Question & Answer session: None

540. Matters arising from the previous Minutes: a. S.Wilton will arrange a meeting with "Men's shed" to discuss and arrange the restoration of the remaining Finger Posts. **Action: SW**

b. Defibrillator – King Alfred Change of battery at The King Alfred **Action: DH**

c. Winkworth Way – The Footpath will be mowed shortly. **Action: SK**

541. Finance a. **Update on Finances:** The Clerk informed the meeting that there is £11,752.30 in the Active Saver Account, £101.52 in the Community Account and £2462.17 in The Coach House Account.

b. Budgetary Review & Forecast: The Clerk presented to the meeting the monthly expenditure and forecast spread sheets. The Councillors all agreed with the revised format. The Clerk presented for budgets for 2020/21. The Councillors will review and feedback to the Clerk at the next meeting in preparation of submitting the Precept for 2020/2021. **Action: All**

c. Burial Grant: The Clerk informed the meeting that £415.00 has been credited into the Active Saver Account.

d. Church Grant: A cheque of £315.00 was authorised for St Margaret's Church. Agreed by all.

e. Parish Clerk's Expenses: Cheques for the value of £20.06 & £37.10 were approved and signed.

f. Parish Clerk's Salary: The Clerk is due to be paid 30th September 2019. The letter of authorisation was approved and signed. SK proposed, DG seconded. **Action: DH**

g. Solicitor's Invoice: The completion statement was received for the purchase of the Coach House for £43.00. This was proposed by SK and seconded by DG. **Action: DH**

h. Foster's Contractors Invoice: A cheque for £780.00 was authorised to R J S WINSLADE & SON, for the work undertaken by Foster's contractors for the mowing of verges.

Proposed by SK, seconded by DG. **Action: DH**

i. SALC Training Course: An invoice was received for £25.00 for the training course "Local Council Finance Explained". Which was attended by the Clerk. This was proposed by SK and seconded by DG **Action: DH**

j. Defibrillator Battery: The Invoice from St John Ambulance was received for a battery £324.00 to be installed into the Defibrillator situated at the King Alfred. This was proposed by SK and seconded by DG.

Action: DH

k. Any other financial issues: The Parish Councillors authorised the Clerk to transfer £1550.00 to cover the recent cheques raised. **Action: DH**

542. Planning. There were no planning applications.

543. Highways: a. There was a general discussion with David Fothergill & Sue Buller, District Councillor, about ideas on how to try to slow down the speed on our roads by all road users. The improved signage at North Curry was discussed to see if that could be used in Burrowbridge. DF explained that it took him 4 years to get this project completed. There would be a cost to the Parish Council. Also, there isn't any guarantee that road users will adhere to driving safely. It was agreed by all to keep on raising the problems of our roads in newsletters etc.

Action: DH

b. **Road Works:** The Chairman received a complaint about the poor signage of the road closure in Shepherds Drove. SK explained that it is up to the contractor to put up the signage. SK did contact the contractor who said that they did put up signage at 0830am. The Clerk was asked to remind the Parish about the travel website: www.travelsomerset.co.uk. The timetable for roadworks is published up to a year in advance.

Action: DH

544. Footpaths: a. It was felt that purchasing a Strimmer will help with keeping Winkworth Way and the Parish land tidy.

Action: SK/MJ

545. Parish Land: Doggy Poop Bin – The Doggy Poop Bin isn't causing the local contractors any obstructions.

a. **Floods:** During the floods some signage and the life belt was removed for safe keeping. This together with the Information board (near the telephone box close to the King Alfred Pub) will be re-paired/re-instated in due course.

Action: MJ/SW

546. The Coach House: DG informed the meeting that a pre-planning application will cost £300.00 which will need to be supported by plans, the cost will be between £3K and £5K. Costs that the Parish Council do not have. However, DG has met with Claire Thackery from Somerset West and Taunton Council, who will ask the Planners to waive this cost and advise the Parish Council if submitting a Planning Application will be achievable. Once the information has been received a separate meeting will be held to discuss the future of the Coach House.

Action: DG

547. Flood Resilience: a. L. Hall is to inform the PC of the cost to purchase a container which will store flood resilience equipment.

Action: DH/LH

548. Neighbourhood Watch/Police Matters: Nothing to report

550. SALC: Nothing to report.

551. National Trust/Burrow Mump Car Park. Nothing to report

552. Correspondence: IOW GEEK : The Company who oversees the PC's Website informed the Clerk the website needs to be updated for SSL security certificate addition and configurations. The cost is £65.00.

All agreed. DG asked the Clerk to update the names on the "Cookie Website".

Action: DH

553. Items of information Council Only. A reply has been received from the Landowner where the Parish Council wish to install a pole on land adjoining the Village Hall. There will be an access charge of £200.00.

All agreed to this cost. Proposed by SK, seconded by DG.

Action: DH/SK

534. Matters to be reported.

554. Date & Time of next meeting – 7.30pm Tuesday 5th November 2019

Close of meeting: 9 PM

Signed: Date: Tuesday 1st October 2019

Steve Kirk, Chairman