

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING HELD ON  
TUESDAY 6<sup>th</sup> October 2020 AT 7.30PM IN THE CORONATION HALL BURROWBRIDGE**

**DECLARATION OF INTEREST** – There was none

**704. Welcome:** S.Kirk, S.Wilton, M. Swan, I Foster, D.House

**705. Apologies:** D.Fothergill, P.Stone, S.Buller, M.Jay, Z. Pollington, L.Hall

**706. Minutes of September's Meeting:** These were signed once the action points were checked.

**707. Question & Answer session:** Diane Nicolls, resident of Burrowbridge, attended the meeting to discuss further with the Parish Council, the superb plans that Dianne Nicholls presented to the PC back in February 2020. An on site meeting will be arranged in the very near future to discuss the plans

**Action: SW/MS**

**708. Matters arising from the previous Minutes: Purchase of a Portacabin:** The Clerk will contact LH for an update on the availability of purchasing a storage container. **Action:LH/DH**

**709. Finance a. Update on Finances:** The Clerk informed the meeting that there is £21,493.72 in the Active Saver Account. £35.02 in the Community Account. £171.17 in The Coach House Account. The Clerk was given authorisation to transfer £1,100.00 into the Community Account in order to meet cheques raised. Proposed SK, seconded SW

**Action: DH**

**b. Late Clearing of a cheque** – Due to a cheque being presented late, the Community account went overdrawn by £116.45, causing a charge of £1.79. It was unanimously agreed that the Community account needs to have a minimum balance of £300.00

**Action: DH**

**c. Quinn Building Maintenance Invoice:** For building work on the Old Coach House was received for £2200.00

**Action: DH**

**d. Parish Clerk's Salary:** The Clerk presented the payslip for the period September 2020. SK proposed, SW seconded.

**Action: DH**

**e. Parish Clerk's Expenses:** The Clerk presented expenses for the period September until October 2020 £78.69. This was proposed by SK, and seconded by SW.

**Action: DH**

**f. Verge Cutting:** Fosters Contractors have been asked to present a quote for two cuttings of Verges.

**Action: DH/IF**

**g. Parish/Church Grant:** The Parish Grant was received from SWT £415.00. A cheque has been raised for £315.00 for St Michael's Church.

**Action: DH**

**h. Somerset Accountancy Services:** An Invoice was received for £156.00 for payroll services.

**Action: DH**

**i.SALC:** An Invoice was received for £25.00 for a training workshop attended by ZP.

**Action: DH**

**710. Planning Application:** Nothing to Report

**710. Highways:** Nothing to Report

**711. Footpaths:** Nothing to report

**712. Parish Land:** To help with keeping the area of Winkworth Way maintained, SK said that he has the opportunity to purchase a trailer to transport a Lawn Mower which will make it easier to transport a bulky piece of machinery. The cost will be between £250.00 to £300.00. The PCs unanimously agreed to the purchase. The trailer could be hired out for local use. **Action: SK/DH**

**713. The Coach House:** a. The PCs had a productive discussion with regards to moving forward with developing the Old Coach House into an area that visitors and residents will enjoy. This was supported by the attendance of Diane Nicolls. The next stage of works is to concentrate on structural works using sand and cement. The use of the existing bricks will be a priority. Any surplus will be sold. It is hoped that a Gazebo style of shelter could be built with the help of local support. Picnic tables will be available. A Notice Board will be erected for use by Natural England, RSPB, EA etc. **Action: MS/DH**  
b. **Bricks:** A local builder has contacted the Clerk with regards to purchasing any bricks which may be not be used. **Action: DH**

**714. Flood Resilience:** a. The Organisation "Somerset Prepared" has arranged for a number of "Zoom" training meetings. The Clerk has sent the information to the Flood Wardens and PCs to book onto any of the courses which may be of interest to them. **Action: DH**  
b. **Purchase of Storage Container:** It was agreed unanimously that the purchase of a storage container will be bought at the earliest opportunity. LH will co-ordinate with the Clerk about purchasing etc. The Clerk has been given authorisation to transfer the money to cover the costs if an invoice is received between meetings. Brick work is readily available to sit the storage container on. **Action: LH/DH**

**715. Neighbourhood Watch/Police Matters:** Nothing to report

**716. SALC:** Nothing to report

**717. National Trust/Burrow Mump Car Park.** Nothing to report.

**Annual Parish Meeting:** An APM will not be held until May 2021. **Action: DH**

**718. Correspondence:** Nothing to Report

**719. Items of information Council Only.** a. **Gift:** A leaving present of a Book Token was purchased for David Graham. **Action: DH**

b. **Parish Councillor's Training Course 8<sup>th</sup> October 2020:** ZP will be attending this virtual Training Course. **Action: ZP**

c. **Finger Posts:** Renovation of the Finger Posts will not commence until spring 2021. **Action: ALL**

**720. Matters to be reported.**

**Close of meeting: 2030**

**Signed: .....** Steve Kirk, Chairman

**Date:.....3<sup>rd</sup> November ...2020.**