

**MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING  
HELD TUESDAY 1<sup>st</sup> MARCH 2022**

**DECLARATION OF INTEREST:** There were none

**Welcome:** S.Kirk, Chairman, S. Wilton, M.Swan , I.Foster, H.Husain, N.McGrath, S.Buller, D.Fothergill, D.House, Parish Clerk

**Apologies:** M.Jay, B. Hall,

**Members of the Public:** There were none

**969. Minutes of March's Meeting:** These were signed once the action points were checked.

**970. Question & Answer Session:** a. There were none

**971. Matters arising from the previous Minutes:**

a. The Doggy Poo Bin has been delivered and will be installed on Thursday 31<sup>st</sup> March 2022 beside the Parrett Bridge.

b. The Defibrillator is due to be delivered by the end of March.

**972. Finance: a. Update on Finance:** The Clerk informed the meeting that there is £11,103.10 in the Active Saver Account. £3,140.71 in the Community Account. £534.27 in The Coach House Account.

c. **Parish Clerk's Salary:** The Clerk presented the payslip for the month of February 2022. SK proposed, SW seconded.

d. **Parish Clerk's Salary Increase:** Due to a recent job evaluation conducted on the Parish Clerk's seniority and role responsibilities it was found that the Clerk is on the incorrect rate of pay. It was unanimously agreed to increase the grade from grade 10 to 18 wef 1/2/22 and then to increase the grade to 21 wef 1/1/23.

**Action: SK/DH**

f. **Defibrillator:** The Invoice for £1527.60 for the payment of the Defibrillator was authorised. SK proposed, SW seconded. This will be paid once the defibrillator has been delivered.

**Action: DH**

g. **VAT:** A VAT refund was received for £989.07.

h. **Any Other financial issues:** There were none.

**973. Planning Applications:** a. **51/21/0011 Conversion of garage/outbuilding into 2 No. annexes at Allermoor Barn, Stathe Road, Stathe (retention of works already undertaken).** The Parish council have no objections to this planning application.

**Action: DH**

b. **51/22/0001 Conversion of outbuilding to from annexe at Willowbank, Stathe Road.** The Parish Council have no objections to this planning application.

**Action: DH**

**974. Highways: a. West Yeo Road – Speed Limit:** The PC asked for the speed limit on sections of this road to be reduced from 60mph to 30mph to bring the road to one speed limit of 30mph. Traffic Management have replied that this stretch of road does not satisfy the minimum requirement of a least 20 houses fronting the road for a minimum distance of 600 metres and at an average density of 3 houses per 100 metres. It was felt by the meeting that the request to reduce the speed limit was of a safety issue. David Fothergill listened to the business case why the speed limit should be reduced. DF will speak further with Highways to consider the reduction of speed limit.

**Action: DH/DF**

**975. Footpaths: Repair to Public Footpath Sign Post** at TA7 OJJ. This was reported to Rights of Way Team on the 14<sup>th</sup> Dec 2021. A request has been forwarded asking for an update on when the repair will be completed.

**Action: DH**

**976. Parish Land: a. The Road Records Department** has confirmed the request from the Parish Council for a Planting Licence on the garden beside the Coach House to be issued to the PC. The Department asked for further information. The PC informed the department that this small plot of garden has been maintained by the PC for about 30 years.

**Action: DH**

**b. Women's Institute - Tree donation Queens Platinum Jubilee:** The Clerk was pleased to inform the PC & WI that the Lord Lieutenant, Mrs Annie Maws has accepted the invitation to present a tree from the WI to the PC on Saturday 26<sup>th</sup> March 2022. The Parish Council liaised with the Lieutenant Officer about the visit and put together a timetable of events for the morning. Mike Swan to liaise with the WI in the preparation of the planting of the tree in the Parish Garden and Brian was asked to ensure the garden was tidy. N. McGrath would take the responsibility of coning the layby off in front of the garden and to take photos of the celebration. **Action: DH/SK/MS/NM**

**977. The Coach House:** The planned building work has now been completed. There still is a wall which still requires capped and a floor is need to be planned and laid. Funds are extremely limited after the recent building work costs. There are a number of bricks which are now ready for sale. The PC have been contacted by buyers who are interested in purchasing the bricks. **Action: DH/MJ**

**978. Flood Resilience:** Work is in Progress to update the Flood Plan. **Action: SK**

**979. Neighbourhood Watch/Police Matters:** Nothing to Report.

**980. SALC:** Nothing to Report.

**981. Correspondence: a. Sign for the Defibrillator:** The PC would like to mount a sign on an electricity pole (Stanmoor Road) which belongs to Western Power. The Clerk is to contact Western Power to seek their permission. **Action: DH**

**982. Annual Parish Meeting:** The Clerk informed the meeting that invitations have been sent out for table top displays on the evening, the neighbouring Parish Councils and key community workers have been invited as well. Advertising the event is in progress. **Action: DH**

**983. Items of Information Council Only:**

**984. Matters to be reported:**

**Close of Meeting. 2045**

**Steve Kirk, Chairman**

**Date: 5<sup>th</sup> April 2022**