

MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING TUESDAY 4th June 2024

DECLARATION OF INTEREST: There were none

Welcome: S. Kirk, Chairman, M.Jay, H.Husain, David Fothergill, District Councillor, D. House, Parish Clerk

Apologies: N. McGrath, J. Jeanes, L. Jeanes N. Cavell

Members of the Public: 1 Members of the Public attended the meeting

1340. Minutes of May's meeting: These were signed once the action points were checked.

1341. Question & Answer Session: 1 members of the public attended the meeting to highlight the problem of establish hedges and trees which are encroaching onto the Highway and which needs to be cut back back to the properties boundary . This will be detailed in the man body of the minutes.

1342. Matters arising from the previous Minutes: There were none

1343. Finance: a. Update on Finance: The Clerk informed the meeting that as at the 31st May 2024 there is £13,315.64 in the Business Savings Account. £826 24 in the Community Account. £437.78 in The Coach House Account.

b. **APM Buffet:** An invoice was received from the King Alfred Pub for provided food beverages £300.00. SK proposed, HH seconded.

Action: DH

c. **Scribe Invoice:** The invoice was received for the accounting package used by the Clerk for £230.40 **Action: DH**
Action: DH

d. **Auditors Expenses:** The Parish Councillors authorised the payment for the internal auditor expenses: **Action: DH**

e. **Parish Clerk's Salary.** The Clerk's presented her May's Salary. SK proposed, HH seconded

f. **Parish Clerk's Expenses:** The Clerk presented her expenses for £75.38 which included purchase for the APM Proposed SK, seconded HH.

g. **Any Other financial issues:** Nothing to Report

1344. Planning Application: 51/24/0002: a. Installation of solar array for the farms own use and the farms holiday accommodation at Walkers Farm, Bullplace Bridge Road, Stathe. Waiting on decision **Action: DH**

Highways: a. Bullplace Bridge Road: A section of this road is constantly "wet". This has been reported, again, to Highways. **Action: DH**

b. Hedges and Trees: A member of the Public attended the meeting to raise concerns that Hedges have become so dense that vegetation is encroaching onto the highways causing the roads in our area to become narrower where vehicles cannot pass each other without a vehicle/Pedestrian having to squeeze themselves into the hedges. The Parish Council are asking residents not only to cut back hedges and trees but to cut back hedges to your boundary.

What will happen if a hedge is not being maintained? It is an offence under the Highways Act 1980 to allow trees, hedges, shrubs to obstruct the highway. Somerset Council will, after an initial informal request, serve a 21 days notice on the resident to cut back the offending vegetation. If the Notice is not complied with, the Council may carry out the work itself and recover the costs from the resident. Specific sections of a road, Stathe Road leading to the crossroads, have been reported to Highways who will be checking the area.

b. West Yeo Road: A "Town's" Vehicle has damaged a section of this road. This has been reported to Highways.

Action: DH

1346. Footpaths: There is a "finger" missing from a finger post on Bullplace Bridge Road. This has been reported to the Footpath Officer. **Action: DH**

1347. Parish Land: a. The Parish Clerk is in providing templates for risk assessments to be completed on the library telephone box and the community picnic area. **Action: DH/MJ**

1348. The Coach House: Nothing to Report

1349. Flood Resilience: Nothing to Report

1350. Neighbourhood Watch/Police Matters: Nothing to Report

1351. SALC: Nothing to report

1352. Correspondence: The Chairman & Prish Clerk have received concerns about changes to an agricultural field in Stanmoor Road. The Planning Enforcement Officer has visited the site and issued an enforcement notice for all works to be stopped. The owner has been asked to submit retrospect planning application.

1353. LCN: Nothing to report

1354. Annual Parish Meeting: a. The date for the next APM will be 13/05/2025.

b. Our Annual Parish Meeting is one of the best supported APMs in the area. It is important to us to arrange interesting topics which all will enjoy. At the last monthly Parish meeting it was suggested to have an interesting fun topic which all will enjoy and involve everyone and all ages. We would like to set up a project group to bring together Photos, history, stories, fun stories, how houses inherited their names, that sort of thing, from over the years, anything about Burrowbridge. We are asking if there is someone who could collate this information and together with the support of the Parish Council, a fun informative evening will be delivered at the next APM. And the history of Burrowbridge will be permanently recorded. The Parish Clerk will help with any admin support. If you would like to help, please contact Debbie, Parish Clerk.

Action: All

1355. Items of Information Council Only: a. Overgrown Hedges: A reminder about the responsibilities of keeping our hedges cut tight will be placed in The Bridge magazine, Nextdoor App and Burrowbridge Facebook page. **Action:All**

b. Missed Recycling: Residents living in Cutts road, are regularly not having the recycling collected due to the road works diversions. The clerk has spoken to the relevant department who manages the routes and has been assured that this problem will be sorted. However, this has happened again. It has been reported again.

Matters to be reported:

Steve Kirk, Chairman:

Date: 2nd July 2024

Close of Meeting: 2050

