

MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING TUESDAY 3rd June 2025

DECLARATION OF INTEREST: There were none

Welcome: S.Kirk, S.Wilton, M. Jay, N. McGrath, L. Jeanes, D. Fothergill, D. House, Parish Clerk

Apologies: J.Jeanes, H.Husain

1486. Question & Answer Session: Nothing to Report

Members of the Public: There were none

1487. Minutes of Mays's meeting: These were signed once the action points were checked.

1488. Matters arising from the previous Minutes: There were none

1489. Finance: a. Update on Finance: The Clerk informed the meeting there is £15,294.99 in the Business Savings Account. £841.01 in the Community Account. £437.78 in The Coach House Account.

b. Parish Clerk's Salary: The Clerk's presented her May's Salary. SK approved, SW seconded.

c. Parish Clerk's Expenses: The Clerk presented her expenses for £57.49 which included £38.56 beverages for the APM. SK proposed and SW seconded.

d. Gardener's Invoice: An invoice was not submitted.

e. APM Buffet: An invoice for £300 has been submitted prior to the meeting to ensure prompt payment.

f. Invoice Signage: An invoice for £606.85 was authorised prior to the meeting to enable the order for signage to be placed.

g. Notice Board: The insurance Company approved the payment for a replacement Notice Board and the order was placed prior to the meeting. £672.00

h. Auditors Remuneration: 2 bottles of wine was approved for payment to the Internal Auditor.

i. Scribe Invoice: An invoice for the accounting system used by the Clerk was received prior to the meeting and was approved to ensure prompt payment. £230.40.

e. Any Other financial issues: The Clerk advised the meeting that quotes for the annual insurance will be sourced before next years due payment.

Action: DH

1490. Planning Application: Nothing to Report

1491. Highways: a. Signage School Bus: This will be put on hold until the Community Speed Watch Team is active.

Action: DH

b. Auto Speed Watch Device: Somerset Council and Avon & Somerset Police do not have the infrastructure to support this system. But with the data gained from the Community Speed Watch Team, hopefully a grant will be obtained to purchase a SID.

1492. Footpaths: Gate to Riverside Path – the gate has been repaired by a Farmer.

1493. Parish Land: a. Purchase of Land: GTH is contacting the owners of the field with an offer. **Action: SK**

1494. The Coach House: The order has been placed to purchase signage showing visitors where the King Alfred and Community picnic area is: All approved.

Action: DH/SK

1495. Flood Resilience: Nothing to Report

1496. Neighbourhood Watch/Police Matters: a. **Community Speed watch Team:** There has been a great response of volunteers to set up a Community Speed Watch Team. The Volunteers are in the process of watching the training video and submitting their Application form to Avon & Somerset Police: **Action: DH**
b. **Un-authorised encampment advice Team meeting:** This Team Meeting will be held on Wednesday 18th June 2025. **Action: All**

1497. SALC: It was agreed to continue the membership. **Action: DH**

1498. Correspondence: a. **Wynns Hill Farm** – Work in progress

1499. LCN: Attending Meetings: MJ advised the meeting that as a Parish Councillors a more proactive attendance needs to be planned from the Councillors. The timetable will be discussed at the next meeting. The Clerk informed the meeting that information is sent to all Councillors when received. **Action: All**

1500. APM: The meeting felt that the APM was well received and the speakers delivered informative presentations.

1501. Items of Information Council Only: a. **Derby's Farm:** The slurry continues at Derby's Farm. This will have been reported again to EA/EH. **Action: DH**

b. **Burrow Wall Farm:** The bonfires on this farm are being monitored by EH. **Action: DH**

c. **Cidar Press** – Work in Progress

d. **Notice Board:** The Insurance Company has approved the replacement of the damaged Notice Board. The Clerk has placed the order. **Action: DH**

e. **Himalayan Balsam Weed:** Himalayan Balsam Weed on the banks of River Parret, Riverside has been reported to the EA. Himalayan Balsam Weed on the West Yeo Road has been reported to Highways. **Action: DH**

f. **Joining the Country Side Charity:** The Clerk will confirm the annual subscription. **Action: DH**

g. **Internal Audit:** All points complied with the relevant sections. The meeting approved Anthony McKenzie to continue to conduct the internal Audit. **Action: DH**

h. **Whnn's Hill Farm:** All the relevant departments have been informed and legal departments are checking for any breaches of the Law. Cllr Mathew Martin is supporting Middlezoy Parish Council and the relevant MPs have been informed and their help requested. It has been confirmed that no planning permission has been submitted for the change of use. **Action: DH**

Matters to be reported:

S. Kirk Chairman:

Date: 8th July 2025

Close of Meeting: 2115

There is no meeting held in August 2025