

MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING TUESDAY 8TH JULY 2025

DECLARATION OF INTEREST: There were none

Welcome: S.Kirk, M. Jay, N. McGrath, L. Jeanes, H. Husain, D. House, Parish Clerk

Apologies: S.Wilton, J. Jeanes, D. Fothergill

1503. Question & Answer Session: Nothing to Report

Members of the Public: There were none

1504. Minutes of June's meeting: These were signed once the action points were checked.

1505. Matters arising from the previous Minutes:

a. Signage: The signage to help visitors find their way around our Parish, which are: "Footpath to Stathe & Stanmoor Road" and "Footpath to Burrowbridge & King Alfred" are now in place. All voted unanimously to replace the signs on The Bridge. **Action: DH/ SK**

b. Whnn's Hill Farm: No update

c. Derby's Farm: No update

d. Burrow Wall Farm: Environmental Health has asked for photo evidence showing materials on lorries, entering the farm to be burnt.

e. Himalayan Balsam Weed: Work has started to clear the weed.

f. Street Lighting: Highways Lighting Team have informed the PC that the street lighting on Riverside has to remain as this is an illuminated traffic signal area that has restricted bridge widths

1506. Finance: a. Update on Finance: The Clerk informed the meeting there is £14,613.20 in the Business Savings Account. £840.03 in the Community Account. £437.78 in The Coach House Account. The balance of CIL money £1347 will fund the replacement signs.

b. Parish Clerk's Salary: The Clerk's presented her June's Salary. SK approved, N.McG seconded.

c. Parish Clerk's Expenses: The Clerk presented her expenses for £32.54 which included £15.00 Auditors fee, Printer charges and mileage. SK proposed and N.McG seconded.

d. Gardener's Invoice: An invoice was not submitted.

e. Joining the Country Side Charity (CPRE): The meeting agreed that it would be beneficial to join the Country side Charity. The Annual Membership is £60.00 a year **Action: DH**

f. Notice Board: The Invoice was approved for the re-instatement of the new Notice Board. MTL Patio & Landscape £260.00.

1507. Planning Application: a. 51/25/0009: change of use of the annexe and Hales Barn from use as ancillary domestic accommodation into use as ancillary domestic accommodation and/or use as holiday accommodation (dual use) at Hales Farm, Saltmoor, Burrowbridge. **Fully Supported. Action: DH**

b. Planning Application 51/23/0003: Amendment. Erection of an agricultural building for machinery and sundries store with construction of access track thereto at Stathe Farm, Stathe Road, Stathe.

Fully supported. Action: DH

1508. Highways: A resident is concerned about a large tree which could fall over in severe weather.

Highways has checked and confirmed that it is the responsibility of the owner of the land where the tree is to make the tree safe. The resident has been informed. **Action: DH**

1509. Footpaths: Fly tipping and burning of materials Shepherds Drove. This will be reported to the Footpath Officer. **Action: DH**

1510. Parish Land: a. Purchase of Land: Work in progress.

1511. The Coach House: Nothing to Report

1512. Flood Resilience: Nothing to Report

1513. Neighbourhood Watch/Police Matters: a. Community Speed Watch Team: Work in Progress

Action: DH

b. Un-authorised encampment advice Team meeting: The Clerk attended the training session and briefed the meeting on the implications if and when the Parish Council owns land that preventative measures will need to be considered to prevent un authorised encampment.

1514. SALC: Nothing to Report

1515. Correspondence: Nothing to Report

1516. LCN: Attending Meetings: The Clerk will issue a timetable of the meetings to plan who will be attending each meeting.

Action: DH

1517. APM: Nothing to Report

1518. Items of Information Council Only: Nothing to Report

Matters to be reported:

S. Kirk Chairman:

Date: 2nd September 2025

Close of Meeting: 2100