

MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL

MEETING TUESDAY 2nd September 2025

DECLARATION OF INTEREST: There were none

Welcome: S.Kirk, S. Wilton, N.McGrath, L. Jeanes, D. House, Parish Clerk

Apologies: H.Husain, M.Jay, D.Fothergill

1519. Question & Answer Session: Nothing to Report

Members of the Public: There were none

1520. Minutes of July's meeting: These were signed once the action points were checked.

1521. Matters arising from the previous Minutes: There none

1522. Finance: a. Update on Finance: The Clerk informed the meeting that the balance in the Business Savings Account is £13,162.85. £1,191.48 in the Community Account. £437.78 in The Coach House Account. The Clerk briefed the meeting on the state of play with the Finances and preparation for the PRECEPT forecast.

b. A VAT refund of £611.75 has been received from HMRC

c. Parish Clerk's Salary. The Clerk's presented her August's Salary. SK approved, N.McG seconded.

d. Parish Clerk's Expenses: The Clerk presented her expenses for £35.08 which included 2 months Printer charges and mileage. SK proposed and N.McG seconded.

e. Gardener's Invoice: An invoice was not submitted.

f. Country Side Charity (CPRE): The Annual Membership of £60.00 a year has been approved. SK proposed, N.McG seconded

Action: DH

g. RTL Signs Invoice of

h. NPOWER COMMERCIAL: An invoice of £2.22 was received for the annual electricity usage in the Phone Box Library.

i. St Michael's Church: The grant of £315 was approved. SK Proposed, N.McG seconded.

Action: DH

1523. Planning Application: Nothing to Report

1524. Highways: Nothing to Report

1525. Footpaths: Nothing to Report

1526. Parish Land: a. Purchase of Land: Work in progress.

b. Bullplace Drove: This is a drove which is used by Horse Riders, Walkers and Farmers. It has been maintained historically by local residents and Farmers. However, brambles and trees need to be cut back and the Clerk asked if the Community Team could carry out some pruning. The Chairman has asked for "What3Words" and he would ask if this could be done.

Action: DH

1527. The Coach House: Nothing to Report

1528. Flood Resilience: Nothing to Report

1529. Neighbourhood Watch/Police Matters: a. Community Speed Watch Team: The Clerk is waiting for Avon & Somerset Police to approved the proposed areas for the Speed Watch Team to stand. The meeting fully supported that if the Team experience and verbal aggression form motorists, a camera will be purchased to enable proof of abuse which will then be passed to the Police.

Action: DH

1530. SALC: The Meeting approved for the Clerk to attend the training session about the changes to Planning Applications. The cost is £25.00.

Action: DH

1531. Correspondence: The Clerk informed the meeting that pads and chargepak are due to be replaced in the Defibrillator at Walkers Farm at a charge of £206.40. The Clerk was instructed to place the order.

Action: DH

1532. LCN: Attending Meetings: The Clerk will issue, when available, a timetable of the meetings to plan who will be attending each meeting.

Action: DH

1533. APM: Next year's Annual Parish Meeting will be held on Tuesday 19th May 2026.

Action: DH

b. The Country Side Charity will be asked if they could deliver a presentation at next years APM.

Action: DH

1534. Items of Information Council Only: a. Co-option of Councillor: Only one application was received to fill the vacant position left by Jodie Jeanes. Ian Foster has applied to re-join the Parish Council. Ian was voted in unanimously at this meeting.

Action: DH

b. "Welcome to Burrowbridge Signs": The Clerk has been asked to source and cost the price of "Welcome to Burrowbridge" signs. The meeting would like signage similar to Otherys. The residents of Burrowbridge are to be asked for their ideas of the design to be used on the signs.

Action: DH

c. Christmas Trees: Christmas Trees will be ordered for the Village Hall and Picnic area:

Action: DH

Matters to be reported:

S. Kirk Chairman:

Date: 7th October 2025

Close of Meeting: 2100