

MINUTES FOR THE BURROWBRIDGE PARISH COUNCIL MEETING TUESDAY 4th November 2025

DECLARATION OF INTEREST: There were none

Welcome: S.Kirk, L.Jeanes, M.Jay, I.Foster, N.Cavell, D. House, Parish Clerk

Apologies: S. Wilton, H.Husain. N. McGrath, D.Fothergill

1551. Question & Answer Session: Planning Application 51/25/0001 was discussed at length with the applicant. The Parish Council and elected Councillor, N.Cavell, advised and informed the application that further advice and information need to be sought through her Agent. The Clerk informed the meeting that the Planning Department has told her that the Planning Department are waiting for the amendments to be forwarded.

Members of the Public: One member of the public attended the meeting.

1552. Minutes of October's meeting: These were signed once the action points were checked.

1553. Matters arising from the previous Minutes:

a. Poppies: The Chairman informed the meeting that the Poppies, Silhouettes, and Remembrance Flag will be in place by Friday 7th November 2025 and S. Wilton will take them down the following week.

b. Tree Stump: The Clerk informed the meeting that Highways have said that the tree stump, on the junction of the A361 and Stathe Road, is posing no threat to traffic or pedestrians.

c. "Welcome Signs": Work in progress

1554. Finance: a. Update on Finance: The Clerk informed the meeting that the balance in the Business Active Savings Account is £13,118.52, £596.65 in the Community Account and £437.78 in The Coach House Account.

b. CIL: The Clerk informed the meeting that £942.26 has been received. The balance in the CIL budget is £2488.68.

c. Parish Clerk's Salary: The Clerk's presented her November's Salary. SK approved, MJ seconded.

d. Parish Clerk's Expenses: The Clerk presented her expenses for £31.43 which included Stationery, mileage and dog poo bags. SK proposed and MJ seconded.

e. NALC 2025 Pay Increase: The Chairman authorised the Clerk's annual pay increase.

Action: DH

f. Gardener's Invoice: An invoice was not submitted.

g. Any Other Financial Business: None

1555. Planning Applications: The Clerk Updated the meeting on this year's Planning Applications:

51/25/0001 - No decision yet by the Planning Department

51/25/0003 - Approved by the Planning Department

51/25/0005 - No Decision yet by the Planning Department

51/25/0006 - Approved by the Planning Department

51/25/0009 - Approved by the Planning Department

1556. Highways: Tree Stump at Burrowbridge Crossroads: No action will be taken by Highways **Action: DH**

1557. Footpaths: Nothing to Report

1558. Parish Land: a. Purchase of Land: Work in progress.

1559. The Coach House: Nothing to Report

1560. Flood Resilience: A note was placed on the "Nextdoor App" informing residents that they need to confirm their details to be contacted if the Flood Gates are to be closed or opened.

1561. Neighbourhood Watch/Police Matters: a. Community Speed Watch Team: The Clerk informed the meeting that Avon & Somerset Police have only identified, at the moment, one area which is on Stanmoor Road where the Speed Watch Team can monitor motorists. A letter of permission needs to be sought from a resident to allow the Team to stand. The PPE has been ordered. **Action: DH**

1562. SALC: Nothing to Report

1563. Correspondence: Nothing to Report

1564. LCN: Nothing to Report

1565. APM: CPRE have confirmed that Fletcher Robinson, who is a planner, will be the key presenter for next year's APM. **Action: DH**

1566. Items of Information Council Only: a. The CIL Budget is currently standing at £2488.68. The meeting has discussed purchasing "Welcome to Burrowbridge" signs, reflective posts along a short section of the Parret trail, a shelter to be placed on the community garden. Residents of Burrowbridge will be asked via the Bridge magazine for their ideas. **Action: DH**

b. Motor Cross: The Clerk will ask Middlezoy PC for an update about the Motor Cross in Shepherd's drove.

Matters to be reported:

S. Kirk Chairman:

Date: 4th December 2025

Close of Meeting: 2030