

**BURROWBRIDGE PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON TUESDAY 3<sup>RD</sup> MARCH 2026**

**DECLARATION OF INTEREST:** None declared

**Welcome:** S.Kirk, S. Wilton, H.Husain, I.Foster, D.Fothergill, D. House, Parish Clerk

**Apologies:** L.Jeanes, N.McGrath

**1600. Question & Answer Session: Members of the Public:** 2 residents from Cutts Road, whose property sits on the edge of Burrowbridge boundary, attended the meeting. They raised concerns that, due to their location, they are not included in Burrowbridge communications and their property was omitted from the 2025 Flood plan. It was agreed that The Bridge Magazine will be emailed to them. The Chairman and David Walker, Flood Warden Supervisor, will visit the property to familiarise themselves with its location. The residents also reported occasional issues with refuse collection. The Parish Clerks of Over Lyng and Burrowbridge will work together to ensure a clear communication link is established with the household.

**1601. Minutes of March's meeting:** The minutes were signed once the action points were checked.

**1602. Matters arising from the previous Minutes:** There were none.

**1603. Finance: a. Update on Finance:** The Clerk informed the meeting that the balance in the Business Active Savings Account is £9785,31 including £27.42 interest. Community Account £622.03. Coach House Account £437.78.

**b. Parish Clerk's Salary.** The Clerk's presented her February Salary. Due to year-end accounts closure, March's salary will be paid before the 31<sup>st</sup> March 2026. SK approved, SW seconded.

**c. Parish Clerk's Expenses:** Expenses of £17.54 which include Stationery and mileage. SK proposed and SW seconded.

**d. Hire of Village Hall Invoice:** The Invoice for 2025/26 hall hire £228.00, was authorised. Approved by SK, seconded by SW. **Action: DH**

**f. Any Other Financial Business:** There were none.

**1604. Planning Application: a) 51/24/0001** Erection of a cabin for holiday let at Stathe Court Barton, Bullplace Bridge Road, Stathe. The Parish Council had no further comments to add. **Action: DH**

**b) 51/26/0003/LEW:** Application for a Lawful Development Certificate for the existing siting of a mobile cabin for ancillary accommodation at Stathe Court Barton, Bullplace Bridge Road, Stathe. The Parish Council supported the application for ancillary accommodation. **Action: DH**

**Comments for the above planning applications can be viewed on:**

[www.somerset.gov.uk/Planning-West-Apps](http://www.somerset.gov.uk/Planning-West-Apps)

**1605. Footpaths:** Damaged Gate#9232 Path No: T 25/2. The Foot Path Officer has not replied to previous emails and reports regarding the gate which has been damaged by a fallen tree. The issue will be reported again. **Action: DH**

**1606. Highways: Flooding on Stathe Road:** Highways will be asked to re-commence repair works. Previous correspondence will be re-submitted. **Action: DH**

**1607. Parish Land: a. Welcome Signs:** Information and locations are being finalised. **Action: DH/SW**

**b. Community Garden:** The Chairman will ask the gardener if he would like help with heavier work.

**Action: SK**

**1608. The Coach House:** Nothing to Report

**1609. Flood Resilience:** Two Flood Wardens have stood down. David Walker has been informed.

**1610. SALC: Training Courses:** Training course information was emailed to Parish Councillors prior to the meeting. **Action: All**

**1611. Neighbourhood Watch/Police Matters:** Training for the Community Speed Watch Team has been completed. **Action: DH**

**1612. Correspondence:** Nothing to Report.

**1613. LCN:** Forthcoming events have been emailed to Parish Councillors. **Action: DH**

**1614. APM:** Presenters and buffet arrangements have been confirmed. A donation from the proceeds of £100 will be made to St Michael's Church. **Action: DH**

**1615. Items of Information Council Only:**

**a. The Bridge Magazine:** The Magazine remains a crucial communication tool. Posted copies will now be emailed. Additional Informative newsletters which are posted on the Website, will be included. **Action: DH**

**b. What is the role of a Parish Council?** During the 2026 floods, residents' expectations exceeded the Council's responsibilities. A clarification of the role of a Parish Council will be included in the Bridge Magazine in the near future. **Action: DH**

**c. Flood Plan:** This will be updated delivered to all residents in Burrowbridge. **Action: SK/DW**

**d. Meeting 24<sup>th</sup> March 2026 – (Questions):** Questions have been finalised and circulated. A link is available on the Parish Council's website. **Action: DH**

**e. Unacceptable Behaviour from Residents:** A Parish Councillor received abuse whilst checking on residents during the floods. Parish Councillors give their time voluntarily, and the role is entirely unpaid. This will be addressed in the article "Role of the Parish Council and the responsibilities of its Councillors."

**Action: DH**

**d. Feedback on "drop in meetings":** No feedback was received.

**Matters to be reported:**

S. Kirk Chairman: .....

Date: 7<sup>TH</sup> April 2026

Close of Meeting: 2100