

BURROWBRIDGE PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 7th July 2026

DECLARATION OF INTEREST: There was none

Welcome: S.Kirk, S. Wilton, M.Jay, I.Foster, N. McGrath, L.Jeanes, David Fothergill, District Councillor,
D. House, Parish Clerk

Apologies: H.Husain,

1666. Question & Answer Session: Members of the Public: There were none

1667. Minutes of June's meeting: The minutes were signed once the action points were checked.

1668.Matters arising from the previous Minutes: Nothing to Report

1669 a. Finance: Update on Finance: The Clerk informed the meeting that the account balances are, Business Active Savings Account £12,451.99 Community Account £518.33 & Coach House Account £437.78.

a. **Issue of Payslips:** The Clerk has researched if there can be a saving cost on not having a payslip issued monthly by Somerset Accountancy Services, and be managed by the clerk's personal tax arrangements. This is the case. This will be a saving of £576 pa. The PC approved this. Proposed SK, seconded SW. **Action: DH**

b. **Parish Clerk's June's Salary:** The Parish Clerk's June's Salary was approved. SK proposed, SW seconded.

c. **Parish Clerk's Expenses:** The Clerk presented expenses for June which included £4.95 for mileage. Printer Monthly Charge £13.49 and Auditors fee. SK propose, SW seconded. **Action: DH**

d. **Gardener's Invoice:** There were none

e. **Donation to St Michael's Church:** The annual donation of £315 and the donation for the APM Buffet £100 has been issued. **Action: DH**

f. **Auditors Fee:** The Auditor doesn't charge the PC a monetary fee for auditing the Parish Council's annual accounts. The PC gift the auditor 2 bottles of wine. This was approved by the PC. **Action:DH**

g. **Any Other Financial Business:** None

1670. Planning Application: Case Ref: 51/26/0006: Proposal: Replacement and enlargement of porch to the side of Levelmoor House, Moorland Road, Burrowbridge. **The Planning Application is fully supported by the Parish Council** **Action: DH**

b. Is there a requirement for Parish Councils to comment on CQ Planning Applications? Whilst the Planning Department are forwarding notifications of "CQ" Planning applications for the Parish Council's observations. The Parish Council will continue to forward comments to the Planning Department

1671.Footpaths: Ref: #9232 Path No: T 25/2 Stile at near Athelney Bridge & #86701 Broken Gate at Stathe. The Clerk contacted Rachel Pearce, Senior Rights of Way Officer to ask for the Foot Path Officer to contact her to discuss the frequently reported problems on our Foot Paths. A telephone appointment was arranged, but was not received. The Footpath officer was then on holiday. **Action: DH**

1672. a. Highways: flooding on Stathe Road: Highways have been contacted on a number of occasions to ask if any maintenance work has been planned to prevent flooding when the wet weather returns. No response has been received. Highways will be contacted again, directly and through the reporting website.

Action: DH

b. Closure of the Burrowbridge Bridge: The dates for the closure was changed due to Langport being closed at the same time.

1673.Parish Land: a. Signage on the Community Garden: MJ raised an objection to the signage which has been placed on the wall of the Community Garden. The Chairman explained why permission was given.

The size and place of the signage will be reviewed when the signage becomes weathered. **Action: DH**

b. Salt Bins: The Clerk asked the Councillors, who live near a Salt Bin, could they check if any need refilling?

Action: All

1674. The Coach House: Nothing to Report

1675. Flood Resilience: Work in progress

1676. SALC. Nothing to Report

1677. Neighbourhood Watch/Police matters: Nothing to Report

1678. Speed Watch: The Clerk will submit 2 more locations for Avon & Somerset Police to approve.

Action: DH

1679. Correspondence: Nothing to Report.

1680. LCN- Meeting 14/7/2026: The Parish Councillors were reminded on the date of the next LCN meeting.

Action: All

1681. APM: The Parish Council felt that this years APM went well. The Presentations were very interesting. The Buffet was excellent.

1682.Items of Information Council Only: a: Approval for 2027 Internal Auditor: All agreed for Tony Mckenzie to continue for 2027 Internal Audit.

b. Defibrillator Pads: The Clerk informed the meeting that orders have started to trickle back into the UK. Advice has been given, not to decommission a Defibrillator where parts are out of date, but to continue to keep in operation. N.McG said that he knows of a company who will take over the maintenance of defibrillator. Prices will be sought.

Action: McG/DH

c. Notice Board: The King Alfred have offered to replace the Notice Board at the Pub. The PCs have said that, unbreakable glass need to be used. The Notice Board is to be the sole use of the PC.

Action;DH

S. Wilton Chairman:

Date: 1st September 2026

Close of Meeting: 2050